



NATIONAL SEARCH DOG ALLIANCE

Minutes of the Monthly Meeting of the Board of Directors

April 2, 2020

Certified

The Monthly Meeting of the Board of Directors of the National Search Dog Alliance was held by conference call on Thursday, April 2, 2020. President & CEO Adam Kelly called the meeting to order at 7:05 p.m. EST.

The following Directors were present and constituted a quorum: Adam Kelly, Roy Pescador, Julie Grinnell, Norma Snelling, Sherry Scruggs.

Also present were: Kathy Adamle, Rhonda Dyer, Rena Ferguson, Brendan Fike.

Members of the Board were asked if there were any corrections to the minutes from the March 5, 2020 Monthly Meeting which were posted in the NSDA folder on Google Drive. The minutes were approved, with corrections.

Officers' Reports

President & CEO's Report, Adam Kelly

President & CEO Kelly noted the extension on certification expirations, considering the COVID-19 pandemic. He commented that he feels we are doing what is best for our membership during this time.

He also commented on the limited pool of applicants for the BOD positions. He stated that he has spoken to other organizations like ours and they agree it is harder to get participation and to get people to stay involved. They stated that productivity and retention seems to be higher in paid positions.

President & CEO Kelly suggested getting a new service to host monthly meetings. Manager Dyer suggested TechSuite. It was decided that she would meet with Corporate Secretary Grinnell to show her how to use Zoom, and the BOD would try it for the May meeting.

Executive Vice-President's Report, Roy Pescador

Nothing to report.

Corporate Secretary's Report, Julie Grinnell

On March 13th, 2020, a Motion was made by email to extend the certifications until May 15, 2020 for all handlers who certified their dogs between the dates of January 1, 2018 and May 15, 2018.

The motion was made by Norma Snelling and seconded by Adam Kelly, and carried unanimously by the Executive Board of Directors.

On March 30th, 2020, a Motion was made by email to change policy & procedures 3.3.4 Elections - Tabulation of Votes which read "If, at the conclusion of the application period, a position for the Board remains without a qualified candidate, the position shall be filled by the 15th of July for a period of one (1) year by appointment of the incoming President with ratification by the Board by the 15th of July. The remainder of the term shall be filled through election in the subsequent year." The Motion would change the policy to read "If, at the conclusion of the application period, a position for the Board remains without a qualified candidate, the position shall be filled by the 15th of July for the full three (3) year term by appointment of the incoming President with ratification by the Board by the 15th of July."

The Motion was made by Norma Snelling and seconded by Roy Pescador, and carried unanimously by the Board of Directors.

Corporate Secretary Grinnell reported that she sent a letter to the membership notifying them about a proposed change to the by-laws, and informing them of a 30-day window for questions.

Chief Financial Officer's Report, Norma Snelling

Chief Financial Officer Snelling reported that Assistant Financial Officer Daggett is still working on the report for March, and she will send it to the Board as soon as she receives it.

She also reported that she is working on the Treasurer's Notebook, and Assistant Financial Officer Daggett has been tracking his duties, as well.

Program Reports

Communications Program, Katie Allardyce

Absent. No report sent.

Education Program, Annalisa Berns

Absent. Reported by email that she has nothing to report.

Evaluation Program, Kathy Adamle

Manager Adamle reported that the updated Evaluator list is up on the NSDA website. She stated that individual lists for each discipline will be posted as soon as she can verify them.

Testing Administrator/Resource Chair, Sherry Scruggs

Administrator Scruggs reported that no tests were given in March. She noted that testing numbers will be affected with the COVID-19 pandemic.

Newsletter, Norma Snelling

Editor Snelling reported that there are now 1586 subscribers to the NSDA Newsletter.

Program Marketing, Beverly Moody

Absent. No report sent.

Minutes of the Monthly Meeting
April 2, 2020

Program Membership, Rena Ferguson

Manager Ferguson reported that she sent out 20 (twenty) thank-you emails to members for joining or renewing their memberships. She also sent 1 (one) thank-you email to 1 (one) team for renewing their team membership.

She reported that she sent out 75 membership cards.

She stated that we currently have 18 (eighteen) team memberships with 231 members, and 231 individual memberships for a total of 462 members.

Manager Ferguson also reported that she has been working on the Membership Director notebook.

PODCASTS, Eva Briggs

Absent. No report sent.

SAR Shop, Norma Snelling

Chief Financial Officer Snelling reported that there was no advertising in the Newsletter for the SAR Shop in March, and that there were no sales in March.

Social Media Supervisor, Sharon Ward

Absent. No report sent.

Testing Program, Rhonda Dyer

Manager Dyer reported that there is currently no testing. She stated that there have been a lot of cancelations and postponements.

President & CEO Kelly suggested that this is a good time to test out the new paperwork.

Manager Dyer reminded the Board that NSDA is eligible for free G Suite and suggested that we apply for it and get it set up.

Old Business

Executive Vice President Pescador reported that he has not gotten any feedback on the most recent Urban Trailing Standards except from President & CEO Kelly, so he will email it to the rest of the Board. President & CEO Kelly said he will give the Board until April 16 to read it and give feedback.

Manager Ferguson reported that there has been a lot of controversy over the acreage size in the Wilderness Cadaver Standards. She stated that she contacted several people around the country and sent out a survey to Evaluators to ask what they wanted, and received answers ranging from 40-80 acres. She decided to leave it at 80 acres.

President & CEO Kelly asked what was still needed to continue forward with the Standards, and Manager Ferguson replied that she needs the Board to review the Standards and vote, then we can start Beta testing. President & CEO Kelly gave a deadline of April 9 to review and then a vote could be held by email.

New Business

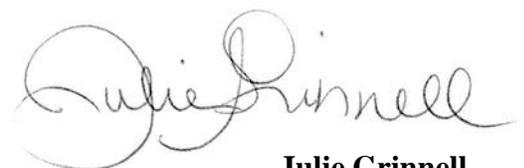
Chief Financial Officer Snelling stated that there are parts of the Executive Director Policy that she feels need to be eliminated. She will send a revised policy to the Board, then it can be voted on and the search can begin for someone to fill the position. She suggested listing the job opening on a job search site. President & CEO Kelly asked the Board if they had any questions on the revised policy or needed to see it again. All Board members stated they had been able to review the revised policy and did not have any questions. Norma Snelling made the motion to update the policy. Adam Kelly seconded. The Motion was carried, unanimously.

Chief Financial Officer Snelling proposed a Testing Monitoring Program. She said she has been talking with Manager Adamle about it. Manager Adamle stressed that it is not meant as a way to deal with “problem” evaluators. Chief Financial Officer Snelling said the purpose is to make sure all evaluators are giving tests the same way. Manager Adamle also said that it should not be done as a surprise. She stated it would be a random observation. President & CEO Kelly suggested waiting to see what policies and procedures are created for this before deciding on it.

Chief Financial Officer Snelling stated that there will be a Motion for a By-laws change. She stated that it is bad policy to have more than 2 (two) Board members from the same state. She said she will be putting together something in print to send out in the next few weeks. Corporate Secretary Grinnell stated that she sent a letter to the general membership, informing them of the proposal to change the schedule of elections.

Director Scruggs opened the discussion on Evaluator appreciation. She stated that this is the time of year that the Board usually decides on what to do. Chief Financial Officer Snelling stated that last year free memberships were given. She said she will put together and send out a motion for giving free memberships to the top evaluators.

As there was no further business, the meeting was adjourned at 8:10 p.m. EST.



Julie Grinnell
Corporate Secretary