



NATIONAL SEARCH DOG ALLIANCE

Minutes of a Closed Meeting of the Board of Directors

August 23rd, 2022

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A closed meeting of the Board of Directors of the National Search Dog Alliance was held via zoom on Tuesday, August 23rd, 2022. The meeting was called to order at 7:00 pm EST.

The following Board members were present and constituted a quorum:

President/Chief Executive Officer Terry Crooks	Corporate Secretary Gail Collins
Executive Vice President Susan Fleming	Board Member Walter Snelling
Chief Financial Officer Jan Meyer	

Old Business

Meeting minutes. Board Member Snelling made a motion that the meeting minutes from August 9th, 2022 be approved. Executive Vice President Fleming seconded, passed unanimously.

ZO Contract. President Crooks updated the Board on ongoing discussions with ZO and attempts to reach a consensus on what services will be provided.

Program Leads. The Board discussed the need for reorganization to allow for streamlining duties and better checks and balances. Board Member Snelling volunteered to draft a redesigned organizational chart for further discussion.

President Crooks reported that Sherry Scruggs will be stepping aside as the Testing Program Administrator and that Julie Gibson has been named as her replacement.

Website and other program access.

- Norma Snelling has reported that she is continuing to work with the webmaster to complete updates to the NSDA website. The Board has requested that those changes be made as soon as possible.
- Corporate Secretary Collins reported that she has been unable to get access to the paid NSDA zoom account. Board Member Snelling made a motion that a new business account be created, Chief Financial Officer Meyer seconded, motion passed unanimously.

Corporate Secretary Collins also reported that she is continuing to work to try to get access to NSDA's google drive account and receive copies of legacy documents from the previous Corporate Secretaries. Board Member Snelling made a motion that the Board request that all Program Managers forward copies of all NSDA documents for consolidation, Chief Financial Officer Meyer seconded, passed unanimously. Documents can be forwarded to Corporate Secretary Collins (gcollins@n-sda.org).

Board of Directors terms. Tabled.

New Business

SAR Dog News. The Board discussed previous decisions regarding the SAR Dog News newsletter. It was clarified that the newsletter was created prior to the establishment of NSDA and has always been separate. Norma Snelling (Editor of SAR Dog News) has reported that she would like to continue to provide outreach support through the newsletter for NSDA when requested.

Board Member Snelling made a motion that the following be revoked [listed in summary], Executive Vice President Fleming seconded. The motion to revoke was carried with 4 yes votes; Board Member Snelling abstained:

1. March 18th, 2022. Motion to institute review and final approval of the newsletter by the NSDA Executive Committee prior to publication.
2. March 23rd, 2022. Motion to remove the "Last Howl" article from the newsletter.
3. April 12th, 2022. Motion to separate NSDA from management of SAR Dog News.

Letter of Recruitment. Executive Vice President Fleming presented a letter she had drafted for discussion to recruit members to fill vacant positions in the NSDA organization. A new draft will be circulated to the Board for approval and then she will work with Corporate Secretary Collins to send the letter to the membership.

National Search Dog Alliance Members Annual Meeting. The Members Annual Meeting will be held in conjunction with the quarterly Board meeting, set for Tuesday, September 27th, 2022 at 7:00 pm (EST). Instructions on how to join will be sent out in an email and all members are invited to attend.

The Board will hold a closed meeting on Tuesday, September 6th, 2022. As there was no further business, a motion was made by President Crooks to adjourn and seconded by Executive Vice President Fleming. Meeting adjourned at 8:56 pm EST.