



NATIONAL SEARCH DOG ALLIANCE

Minutes of a Closed Meeting of the Board of Directors

September 20th, 2022

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A closed meeting of the Board of Directors of the National Search Dog Alliance was held via zoom on Tuesday, September 20th, 2022. The meeting was called to order at 7:00 pm EST.

The following Board members were present and constituted a quorum:

President/Chief Executive Officer Terry Crooks	Corporate Secretary Gail Collins
Executive Vice President Susan Fleming	Board Member Amity Larsen
Chief Financial Officer Jan Meyer	

Others present were:

Kristine Lesperance
Norma Snelling

Old Business

Meeting Minutes. Executive Vice President Fleming made a motion to accept the minutes from 06-Sept-22, Board Member Larsen seconded, passed unanimously.

Treasurer's Report. Chief Financial Officer Meyer reported that NSDA has a balance of \$122,462.79 as of 31-Aug-22.

Program Leads and Reorganization. The Board heard a presentation by Kristine Lesperance on a proposal for improving development and accountability within NDSA. Chief Financial Officer Meyer made a motion that President Crooks appoint Kristine Lesperance as the Testing and Evaluator Program Manager, and give her the authority to appoint and oversee the testing and evaluator program supervisors. Executive Vice President Fleming seconded, passed unanimously. Manager Lesperance will provide the Board with a written job description for review.

Corporate Secretary Collins will work to update the organizational chart and have it posted to the website.

Website and other program access. Chief Financial Officer Meyer reported that she had been continuing to work on bids for an update and redesign of the NSDA website. This would include the ability for "paperless" record keeping.

SAR Shop. Board Member Larsen reported on a proposal submitted by the SAR Shop (SARShop.com) to sell NSDA merchandise. Vice President Fleming made a motion that NSDA enter into a contract with SAR Shop, Board Member Larsen seconded, passed unanimously. Chief Financial Officer Meyer will contact the former merchandise manager to receive the current inventory in his possession.

National Search Dog Alliance Members Annual Meeting. A reminder that the Members Annual Meeting will be held in conjunction with the quarterly Board meeting, set for Tuesday, September 27th, 2022 at 7:00 pm (EST). President Crooks and Corporate Secretary Collins are working on an agenda for the meeting.

New Business

Bylaws Review. Board Member Larsen reported that she is working with the Bylaws committee to review and update the NSDA Bylaws, including addressing contradictions with regards to the voting rights of members who are non-citizens.

Standards Review. The Board discussed the status of several standards that were in development under the last administration, including the flanker program, articles, and urban trailing. Corporate Secretary Collins reported that she had not received to date any documents associated with these standards and that nothing appears to be available on the website. The discussion was tabled until more information can be located.

Business Plan. The Board discussed the Business Plan that was adopted in May 2022. Chief Financial Officer Meyer made a motion to nullify the Business Plan and work to develop a new one. Executive Vice President Fleming seconded, passed unanimously.

The Board will hold a closed meeting on Tuesday, October 11th, 2022. As there was no further business, a motion was made by Corporate Secretary Collins to adjourn and seconded by Board Member Larsen. Meeting adjourned at 9:33 pm EST.